

HEALTH AND HYGIENE

Date of approval: 2 May 1996

Last reviewed: 11 July 2004

To be reviewed as required

POLICY STATEMENTS:

Appropriate steps are to be taken by the staff and Committee of Management to ensure that standards of health and hygiene are maintained at all times and therefore abide by Department of Human Services and the Infection Control Guidelines HIV/AIDS and Hepatitis B”.

At least one member of staff on site will have an appropriate first aid qualification.

If any child requires medication this must be recorded in the Medication Book.

When a child requires a change of clothing, the staff shall endeavour to protect the child’s privacy at all times. Where practicable another adult will witness.

PROCEDURES

Children are required to wash their hands after toileting and prior to handling food and beverages.

Parents are required to wash their hands prior to handling food and beverages.

The kitchen area is to be kept clean at all times.

Children’s bathroom is to be cleaned each day.

When there is a case of head lice, the child is excluded from the kindergarten until treatment has begun. Any shared head wear is to be washed.. Refer Head Lice Policy.

Doll’s bedding, dress up clothing and other miscellaneous items are washed periodically throughout the year as deemed necessary by kindergarten staff.

RELATED POLICIES

Food

Cleaning

Occupational Health and Safety – Head Lice

RESPONSIBILITY

Director